

What should you do next?

Think about...

- How many hours a week would you need a P.A.?
- How much you would have to pay for a P.A.?
- How would you cope if they were off sick, on holiday?
- How much will the new pension rules cost you?

Why employ a temp when you can use Chameleon at a fraction of the cost?

Then visit:

www.chameleonpa.co.uk

Email:

info@chameleonpa.co.uk

Or call:

01568 612171



**Packages
from only
99p**



Do you run your own business?

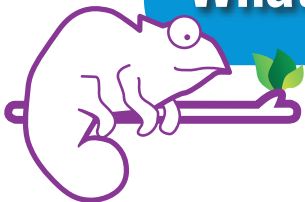
Do you need help but are worried about the cost and red tape of employing someone?

If you answered yes to either, or both, please take 30 seconds to read on... it will be worth it!



We know that running a business on your own can be tough; recruiting, managing and paying staff can be such a headache that many business owners choose not to do it.

What's the solution?



Chameleon Virtual PA is the perfect solution to that problem. Flexible, low cost Virtual PA services designed to meet the needs of smaller businesses at a fraction of the cost of taking someone on and without the hassle.

Flexibility

Start off small then move through the price plans as your business grows - no ties - no hidden costs!

Safety

No more risking your life or licence by trying to deal with business as you drive.



Missed Opportunities

Ok, so you have staff, but what if that phone is ringing out but your staff are busy? You don't want to miss that call. Our staff can pick up those calls after 3 rings and make sure you get all the information you need to deal with that enquiry.

We know that prospective customers don't like to leave messages, they give the business to whoever answers their call.

Wouldn't you rather have someone answer that call for you?

Virtual Receptionist

Our professional receptionists could answer your calls for you, in your business name, handle that all important sales enquiry and send you an email within minutes so that you can deal with the matter when you are ready and it's safe to do so.



What are the benefits?

- Increased sales
- Increased profits
- Enhanced Reputation
- No staff to manage
- No PAYE or NIC
- No interruption to your business if your staff are off sick, on holiday or taking maternity leave

And you get to keep your driving licence

What other services are there?

Mail Handling and Forwarding

Have your mail delivered to our office and we will forward it onto any address worldwide.

Registered Office Address

Register your business at our address and enhance your Professional reputation; keep your home private.

Diary Management

Don't miss an appointment ever again - let our DM service send you reminders each day.

Concierge Service

Need to send chocolates, or flowers? Let Chameleon sort it!

Administration Support

Need to send letters, invoices or mail shots? Chameleon can sort it!

We will always try to give you that extra bit of support just when you need it.